



June 2018

## Evening Supervised Study

Dear Parents/Guardians,

As we start preparations for a new school year, we would like to inform you about Evening Supervised Study for the coming year. Supervised Study will run on Monday from 4pm to 6.20pm and Tuesday-Friday from 3.40pm to 6pm. The first session of Supervised Study will run from Monday 3<sup>rd</sup> September 2018 to Friday 15<sup>th</sup> February 2019.

There are two ways in which payments can be made:

- **Option 1:** The full amount of €300 can be paid online at [www.preswex.ie](http://www.preswex.ie) using the VSWare on-line payment system. The amount can be paid in two instalments of €150.00 each using the same tab, just enter €150 as the amount. If this is your chosen method of payment, please pay prior to registration and ensure your child brings in a copy of her receipt for registration purposes on the first day back. **Please note that the latest date for using this particular option will be Monday 17<sup>th</sup> September 2018.**
- **Option 2:** The full amount of €310.00 paid in case or by cheque (made payable to Presentation Supervised Study) **or paid in two separate instalments** of €155 on Monday 24<sup>th</sup> September 2018.

All students must register with Mr. Gilshinan or Ms. Byrne irrespective of payment options on the first day back. Should your child wish to cease study at any time and regardless of the choice of payment options made, she will be required to complete an '**Intention to Cease Study**' form, available on request from either Mr. Gilshinan or Ms. Byrne. **Please note that refunds can only be made in very exceptional circumstances.**

If there is more than one family member wishing to avail of study, the second and subsequent siblings will be entitled to a fifty percent discount.

Places are limited, so it is advisable that if your daughter is interested, she should register at assembly on the first day back or as soon as possible.

We wish your child all the very best with her studies over the course of this academic year.

Yours sincerely

Keith Gilshinan  
Study Co-ordinator

Anne Marie Byrne  
Study Co-ordinator